25Live© Features

25Live — the complete scheduling and resource management system — streamlines every academic and event scheduling task, from detailed room search and request through resource and task management, publishing, and reporting. Only 25Live gives you:

Comprehensive Event Scheduling and Publishing

- Schedule single or multiple-occurrence events
- Create events in Microsoft Outlook or Google Calendar and add them to 25Live
- View detailed information on selected events, locations, organizations, and resources
- Express scheduling of events providing only Name, Date, and Time
- Automated publishing of events to online calendars throughout your organization

Complete Event Management

- Assign multiple locations and/or resources to an event and attach instructions and other details
- View seat utilization percentages for classes/events directly on the availability grid
- View and respond to event-related tasks; monitor status of tasks
- Create tasks specific to individual event requirements
- Convenient mobile access for event requests and management
- Phased workflow to support approval dependencies
- Upload and attach files to events (such as custom room layout diagrams, signed contracts, insurance forms, and more)

To learn more about 25Live features, contact **sales@collegenet.com**

25Live

Streamlined Communication

- Direct communication with campus departments and service providers
- Email event details (may include reports and an iCal file) to stakeholders
- Custom emails automatically sent based on your unique business rules/scenarios

Customization and Integrations

- Post content created in 25Live anywhere on your website (including event forms and location availability grids)
- Customized event forms configurable for all users and business needs
- Seamless integration with ALL SISs, digital signage, and CourseLeaf software

Flexible Course Scheduling

- Conduct detailed searches for individual rooms
- Amend existing room assignments as needed
- View seat utilization percentages for class/events
- Automatically update classes to your SIS via the Series25 LYNX interface

Automated Custom Reporting

- Create, print, and email your own custom reports, in addition to more than 100 standard reports
- Scheduled automated reports delivery
- Export reports to PDF, Excel, RTF, HTML, or Plain Text

Accounting Tools

- Pricing, Invoicing and Payment Management
- Payment processing via Stripe and 7 Point Ops integrations

...and so much more!

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