Letters of Recommendation

Fast and Efficient for Applicants, Recommenders, and Admissions Offices

The *ApplyWeb®* Letters of Recommendation (LOR) system provides a clean, web-based environment that simplifies letters of recommendation for students, recommenders and your admissions staff. The system allows applicants to initiate requests and send reminders to recommenders via the application. And it provides recommenders a private, secure website where they can see all their recommendation requests, complete and submit recommendation forms with or without attachments, and review recommendations they've submitted. Each submitted recommendation form can be easily viewed over the web by authorized admissions staff.

Online Letters of Recommendation Lets Your Institution:

• Greatly reduce the volume of LOR-related mail and applicant traffic

• Improve the LOR experience for applicants and recommenders

• Offer a secure, reliable online environment for the collection of recommendations

• Simplify and speed the LOR reviewing process

• Facilitate more timely admissions decisions

• Download LOR data for integration into your SIS or other systems

• Convert submitted recommendations to PDF format for printing or imaging

Online Letters of Recommendation Lets Applicants:

• Send requests to recommenders before they've submitted their applications

• Send reminders to recommenders when necessary

• Choose an alternate recommender if the first recommender declines or does not respond in a timely manner

• Check on the status of their submitted recommendations anytime

• Be assured their recommendations are never lost in the mail

• Be assured their recommendations will be matched to their applications, regardless of order received

Online Letters of Recommendation Lets Recommenders:

• Receive immediate notification when an applicant requests a recommendation

• Provide personalized responses to recommendation requests quickly and easily

• Manage recommendations as new, in process, or completed

• Complete a recommendation over multiple sessions

• Conveniently submit recommendations via the web

For More Information:

Please contact us at 503.973.5200 or at sales@collegenet.com.